



Urban Youth Ministry Credential Program



Welcome to the Fuller Youth Institute's Urban Youth Ministry Credential program at Fuller Theological Seminary. You are about to embark on a training journey that will deepen your faith, challenge your thinking, and prepare you for more innovative ministry.

The FYI Credential in Urban Youth Ministry is a multi-disciplinary program drawing from expertise in Fuller's School of Psychology, School of Theology, and School of Intercultural Studies. We intentionally decided to follow a cohort model so that students walk through the program with a group of supportive and collaborative peers. We're glad that through our credential program we are able to train those who have not yet completed their bachelor's degree with seminary-level equipping.

We've developed a list of Frequently Asked Questions for both the Certificate and Credential programs that you can access by visiting our website at www.fulleryouthinstitute.org/urban/faqs. Some of the key questions include "When will I start and when will I finish?" and "What if I don't have a bachelor's degree?" **Note that applications are due on January 16, 2016.**

I pray that the Lord will guide you and bless you throughout this admissions process. Please let us know what we can clarify and explain.

Sincerely,

Kara Powell Executive Director Fuller Youth Institute

Application Procedures

Step One: Carefully read through the Application for Admission on pages 4 to 6. Be sure to contact the FYI with any questions you have. Begin to complete all required fields.

Step Two: Forward the enclosed pastoral reference form to be completed and sent directly back to the FYI Office by January 16, 2016.

Step Three: Order transcripts from the high school you graduated from, as well as any undergraduate institutions at which you have taken courses, to be sent directly to the FYI Office by January 16, 2016.

Step Four: If you are a non-U.S. citizen, please review the International Student Instructions.

Step Five: Submit the completed application, along with your application fee of \$25, by January 16, 2016. Payments may be made by check or money order to the Fuller Youth Institute. Mail to:

Fuller Youth Institute
ATTN: Credential in Urban Youth Ministry
Fuller Theological Seminary
135 N. Oakland Ave. Pasadena, CA 91182

Application Checklist

- ✓ Completed Application for Admission.
- ✓ A \$25 nonrefundable application fee.
- ✓ Official High School transcript.
- ✓ Official transcript showing any undergraduate credit earned from an accredited institution of higher learning, if applicable.
- ✓ Pastoral reference (form provided).
- ✓ Religious Autobiography parts A and B.
- ✓ Those whose principal language is not English or those whose primary language of instruction for all secondary and any post-secondary education was not English must either submit a test score of the Test of English as a Foreign Language (TOEFL) taken within the past five years (with a minimum score of 587 on the paper test, 240 on the computer test, or 94 on the Internet-based test) or the International English Language Testing System (IELTS) Academic Format taken within the past five years (with a minimum score of 6.5).
- ✓ If you are a Permanent Resident of the United States, you must submit a copy of your Permanent Resident Card (Green Card) with your application.
- ✓ If you are neither a Permanent Resident nor citizen of the United States, you must be in contact with FYI regarding your travel status for the seminar portions of the credential.

Additional Application Instructions

Read through the following application instructions completely before filling out the application form. Please print and fill out the full application and submit with the following materials:

Religious Autobiography: Please enclose your typed personal statements, following the instructions on the application. Please put your name on the top-right corner of each page.

Official Transcripts: We must receive an official transcript from the high school from which you graduated, and any undergraduate school you have attended, even if the work may appear as transfer credit on another transcript. In order to be considered official, transcripts must be sent directly to our FYI Office in sealed envelopes from each school.

Pastoral Reference Form:

Please complete the top portion of the recommendation form yourself:

1. Print your name.
2. Fill out the requested information.
3. Check the box indicating whether you agree to waive access to the evaluation under the Family Education Rights & Privacy Act of 1974.
4. All recommendations should be sent directly to the Fuller Youth Institute.
The institution reserves the right to investigate the information provided by the recommender. Reference forms must be signed and sealed with the recommender's signature on the flap of the envelope in order to be considered official. Reference should be from a pastor you have known at least one year.

International Students: In addition to the regular application materials, international applicants have some special admission conditions and are required to submit additional information. Please see questions 10 and 12 for information pertinent to international applicants.

Reapplying: Those who failed to enroll in classes within 4 consecutive quarters (1 year) of their original application term must reapply to FYI. Please contact the FYI Office for specific reapplication admissions requirements.

Applying for Reinstatement of Student Status: Those who applied to FYI, were admitted and took at least one class, but have been out for longer than 8 consecutive quarters (2 years) must apply for reinstatement. Please contact the FYI Office for specific application admissions requirements to reinstate your student status.

ALL MATERIALS ARE DUE BY JANUARY 16, 2016!

Credential in Urban Youth Ministry Application

You may either fill out electronically via Adobe Reader or print and complete by hand:

1. FULL LEGAL NAME _____
Last (family name) First (given name) Middle

2. PREFERRED FIRST NAME _____

3. NAME(S) ON RECORDS (if different from above) _____ **4. GENDER:** Female Male

5. U.S. SOCIAL SECURITY NUMBER (if applicable) _____

6. CURRENT MAILING ADDRESS (until: _____) **PERMANENT ADDRESS** (if different than current address)

Home Work Church

Home Work Church

Street _____

Street _____

City _____

City _____

State/District/Province _____ ZIP/postal code _____

State/District/Province _____ ZIP/postal code _____

Nation _____

Nation _____

7. PHONE NUMBERS

Home _____

Work _____

Fax: _____

EMAIL

Home _____

Work _____

May we correspond with you via E-mail? Yes No

8. DOB Mo _____ Day _____ Yr _____ **9. BIRTHPLACE** City _____ ST _____ Nation _____

10. NATION OF CITIZENSHIP U.S. Other (If "Other," list nation) _____

If you are not a U.S. citizen, please fill in the appropriate information below.

- Are you a legal Permanent Resident of the U.S.? Yes No
- If "Yes," what is your Resident Alien Card number (Green Card no)? _____ Expiration date: _____
- Please submit a copy of your Resident Alien Card (Green Card) with your application.
- If "No" and you are currently in the U.S., what kind of visa do you have (F-1, F-2, H-1, R-1, B-1, B-2, etc.)?
Please submit a copy of your visa with your application.
- Have you ever been a citizen of another nation? Yes No If "Yes," name of nation _____

11. ETHNIC SURVEY (optional) This information has no bearing on your eligibility for admission.

How do you describe your ethnicity? _____

12. DID YOU RECEIVE A HIGH SCHOOL DIPLOMA FROM A SCHOOL WHERE ENGLISH WAS THE PRINCIPAL LANGUAGE OF INSTRUCTION?

Yes No (Note: The Admissions Committee may require a TOEFL after reviewing your transcripts and other written materials)

If "no," what was the principal language of instruction? _____

If the principal language of instruction was not English, you must submit an official score for the Test of English as a Foreign Language (TOEFL).

Is English your native language? Yes No If "no", what is your native language? _____

If English is not your native language, you must submit an official score for the Test of English as a Foreign Language (TOEFL). Please visit the TOEFL website at www.toefl.org for more information about scheduling a test date. All official score results must be sent directly to the FYI Office. As an alternative option, you may submit scores from the International English Language Testing System (IELTS) Academic Format test taken within the past five years.

13. HAVE YOU EVER BEEN CONVICTED OF A FELONY? Yes No

If "Yes," please attach an explanatory statement.

14. CURRENT PLACE OF EMPLOYMENT _____ Title/role _____

15. WHAT IS YOUR DENOMINATIONAL AFFILIATION? _____

(Please be as specific as possible (i.e., Presbyterian Church of America or PCUSA rather than simply "Presbyterian."))

Current church _____ Minister's name _____

Street _____ City, State Zip _____ Nation _____

How long have you attended this church? _____

Home church _____ Minister's name _____

Street _____ City, State Zip _____ Nation _____

How long have you attended this church? _____

What church/parachurch ministries are you currently actively involved in? _____

16. ARE YOU A LICENSED MINISTER? Yes No

ARE YOU ORDAINED? Yes No If "Yes," date of ordination _____

17. HAVE YOU PREVIOUSLY APPLIED TO TAKE COURSES AT FULLER THEOLOGICAL SEMINARY?

Yes No If "Yes," please list program, acceptance or denial, month and year: _____

18. HAVE YOU PREVIOUSLY ENROLLED IN CLASSES AT FULLER THEOLOGICAL SEMINARY?

Yes No Audit Credit If "Yes," what year(s)? _____

19. HAVE YOU EVER BEEN DENIED ADMISSION TO, BEEN DISMISSED FROM, OR BEEN ON DISCIPLINARY PROBATION AT ANY COLLEGE OR UNIVERSITY? Yes No

If "Yes," please attach an explanatory statement.

20. I HOLD A HIGH SCHOOL DIPLOMA FROM AN ACCREDITED SCHOOL Yes No

Name of school: _____ Location: _____ Grad Year: _____

21. MY CUMULATIVE HIGH SCHOOL GPA WAS AT LEAST 2.3 ON A 4.0 GRADING SCALE Yes No

22. PLEASE LIST ALL POSTSECONDARY EDUCATION *(It is your responsibility to request official transcripts from EVERY college or university you have attended, including transfer credit recorded in another transcript. If transcripts are sent to you, you must submit them unopened with your application materials to the FYI Office by January 16, 2016).*

Name of college or university	Location	Dates attended
_____	_____	_____
_____	_____	_____

23. PLEASE LIST YOUR PASTORAL REFERENCE BELOW.

Name	Address	Phone	Email
_____	_____	_____	_____

24. WHAT PERSON(S) MOST INFLUENCED YOUR DECISION TO APPLY TO THE CREDENTIAL PROGRAM?

Name	Address	Phone	Email
_____	_____	_____	_____
_____	_____	_____	_____

25. PLEASE TYPE AND ATTACH RESPONSES to statements A and B. Responses should be approximately one page (250 words) each in length.

Reflect on your past Christian experience, including the most significant spiritual event/influence in your life, the role of Christ in your religious experience, and the effect your faith has on your worldview. Include your involvement in Christian service, your perceived gifts/calling for ministry, your reason for attending your church, and any involvement in ministry or leadership.

Reflect on how completing the Credential in Urban Youth Ministry would complement your present Christian experience and/or help you to achieve your future professional and vocational goals.

ACKNOWLEDGEMENT

I certify that this application was completed by me and the information provided by me is true, correct and complete.

Signature _____ Date _____

Credential Pastoral Reference Evaluation

INSTRUCTIONS TO THE APPLICANT: *Please complete the following before distributing the form.*

NAME OF APPLICANT _____
Last (family name) First (given name) Middle

APPLICATION FOR YEAR _____ **NAME OF RECOMMENDER** _____

NOTE: This form is to be filled out by someone who is not a member of your family.

TO THE APPLICANT: I understand this letter of evaluation is to be received and maintained in confidence by The Fuller Youth Institute for admission and consideration for graduate status. I hereby expressly waive any and all rights I have of access to this evaluation under the Family Education Rights and Privacy Act of 1974, the California Information Practices Act of 1977, and any or all other laws, regulations, or policies. I understand that the rights I am waiving include, but are not limited to, the right to inspect and review this letter; the right to have a copy of this letter made for my use; the right to request an amendment of this letter.

I agree to waive access to this reference evaluation I do not agree to waive access to this reference evaluation

Signature of applicant _____ Date _____

INSTRUCTIONS TO THE RECOMMENDER

The student named above has applied for admission to the Credential in Urban Youth Ministry and has requested that you give an evaluation. We would be grateful if you would give your frank evaluation of the applicant by responding to the questions listed below.

The Fuller Youth Institute Credential in Urban Youth Ministry is designed to equip men and women for ministry in urban settings. Each applicant is evaluated from several perspectives before a final admission is granted. Among the indices evaluated are Christian experience, personal character, previous record, academic potential, and ministerial promise.

You may do two of the following options:

- 1) You may fill this form out via hand on a hard copy and mailing or delivering the completed form to the applicant or mailing your recommendation directly to the FYI Office. Please be sure to sign and seal the flap of the envelope. We ask, however, that you notify the applicant of your action. To avoid delays in processing the application, please promptly respond and mail the form by February 16, 2016 to:
Fuller Youth Institute
ATTN: Credential in Urban Youth Ministry
135 N. Oakland Ave., Pasadena, CA 91182.
- 2) You may fill this form out electronically and send it via email directly to the Fuller Youth Institute. You will need to open this file in Adobe Reader. Once you complete the form, input your digital signature, and hit the submit button. This will email your evaluation directly to the Fuller Youth Institute.

TO BE COMPLETED BY THE RECOMMENDER: *This form is to be filled out by someone who is not a family member of the applicant.*

1. RELATIONSHIP TO THE APPLICANT

- a. How long have you known the applicant? _____ Years _____ Months
- b. How well do you know the applicant? Casually Well Very Well
- c. Check the context(s) in which you know the applicant:
 - As a student in one or more than one class
 - As a student engaged in research or independent study under my direction
 - As an employee under my supervision
 - As a member/attender of my church where I am in leadership
 - Other (please specify) _____

2. ASSESSMENT OF APPLICANT’S ABILITIES

- a. How would you rate this individual compared to others at the same education level who have applied to graduate school?
 Below top 50% Top 50% Top 40% Top 30% Top 20% Top 10% Can’t assess
- b. Is the applicant’s scholastic record, as you know it, an accurate reflection of the quality and range of his/her skills/competencies?
 Yes No If you choose “No,” please attach an explanatory statement.

3. PLEASE CHECK THE FOLLOWING DESCRIPTIONS THAT APPLY TO THE CANDIDATE.

	Inadequate	Adequate	Strong	Outstanding	Unknown
Social Appropriateness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional Stability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership Qualities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsibility Cooperation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teamwork Communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Articulateness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professional Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal Demeanor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Poise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic Ranking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creative Instinct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Critical Faculty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spiritual Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Church Involvement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parachurch Involvement (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. PERSONAL EVALUATION OF THE APPLICANT

- a. If this candidate is admitted to the Credential Program, his/her chief need for personal development or improvement will be:
- b. The special assets this applicant has for graduate study and the ministry are:

RECOMMENDATION (Must be completed by the recommender) Please check one of the following:

Recommend with enthusiasm Recommend Recommend with reservation Do not recommend

Name of recommender _____ Position/title _____

Name of institution (church, school, organization) _____

Address _____ City _____ State _____ Zip _____

Phone: Office _____ Home _____ Email _____

Are you a Fuller alumnus/a? Yes No If “yes,” degree and year of graduation _____

Signature _____ Date _____

Thank you again for your contribution. If you are mailing a hard copy, please follow instructions above. If you are submitting this electronically, hit the submit button and your evaluation will be emailed directly to the Fuller Youth Institute.